

APPENDIX 6C. KEY MILESTONES TO BE MET BY THE HOST ORGANISATION

ILS: International Life Saving Federation.

HO: Host Organisation.

Res.: Responsibility.

Milestones after the signing of the Agreement

Milestone Dates	Activity	Res.
Asap	Host Contract signed.	ILS & HO
2 months	Confirm World Championships dates	HO
2 months	Confirm World Championships and Meeting Venues	HO
3 months	Confirm ILS Meeting dates	ILS
12 months	Deadline for informing the ILS (with written proofs) of the creation of an Organising Committee of the LWC 2022 in a form ensuring it the status of a legal person.	HO
12 months	Deadline for the establishment of a Co-Ordination Committee (Co-Com) by ILS (3 representatives) and by the Host Organisation.	ILS-HO
18 months	Deadline for the submission of the event logo and mascot for approval to the ILS.	HO

Milestones before the start of the World Championships

Milestone Dates	Activity	Res.
+180 days after signing the agreement	The Host Organisation submits a Project Plan with critical paths, commencement and termination dates of the projects in order to allow ILS to follow the realisations against plans. ILS need to approve it.”.	HO & ILS
2019	First Co-Com meeting	ILS&HO
2020	Second Co-Com meeting	ILS&HO
2021	Third Co-Com meeting	ILS&HO
2022	Fourth Co-Com meeting	ILS&HO
01/06/2019	Deadline for the payment of 87.500 Euro – Part 2 of the Hosting Rights Fee	HO
01/06/2020	Deadline for the payment of 87.500 Euro – Part 3 of the Hosting Rights Fee	HO
01/06/2021	Deadline for the payment of 87.500 Euro – Part 4 of the Hosting Rights Fee	HO
01/06/2022	Deadline for the payment of 87.500 Euro – Part 5 of the Hosting Rights Fee	HO
30/06/2019	Deadline for the payment of 15.000 Euro – Part 1 of the Performance Bond.	HO
30/06/2020	Deadline for the payment of 20.000 Euro – Part 2 of the Performance Bond.	HO
Sept 2019	Submission of the first progress report to the ILS Board of Directors.	HO
Sept 2020	Submission of the second progress report to the ILS Board of Directors.	HO
Sept 2021	Submission of the third progress report to the ILS Board of Directors.	HO
Sept 2022	Submission of the fourth progress report to the ILS Board of Directors.	HO
2020	Delegation of at least 3 people for 14 days to the LWC 2020.	HO
2020	Official launch of the web site of the LWC 2022	HO
2020-2022	Promotion of the LWC 2022 on the ILS web site	ILS
01/10/2021	Expressions of interest are open on the LWC 2022 web site	HO
01/10/2021	Registration information is available of the LWC 2022 web site	HO
-480 days	Deadline for requesting the approval by the ILS for adding extra events to the programme.	HO
-450 days	Deadline for approval of extra events to the programme.	ILS

-330 days	Early bird registration opens	ILS&HO
-300 days	Deadline for the submission of the design of the medals and trophies for approval to ILS.	HO
-270 days	Early registration closes and Normal Registration Opens	HO
-180 days	Deadline for the submission of the proof of a comprehensive insurance cover for all people involved in the competition	HO
-180 days	Deadline for the submission of a Safety and Emergency Plan, a Relocation Contingency Plan and all other Plans requested by the ILS.	HO
-90 days	Major sponsors announced and approved	HO
-45 days	Normal registration closes and late registration opens	HO
-8 days	Late registration closes and very late registration opens	HO
-2 days	Very late registration closes	HO
Day 0	Day of Opening Ceremony of the LWC 2022.	ILS & HO

Milestones after the closing of the World Championships

Milestone Dates	Activity	Res.
+2 months	Deadline for the submission of four sets of gold, silver and bronze medals each and four mascots (if any) to the ILS.	HO
+2 months	Deadline to ensure that all copyrights vested in the OC and all trade mark registrations obtained or applied for by the OC in any and all countries in connection with its emblem and mascot(s) shall be assigned to the ILS.	HO
+2 months	Deadline for the submission of all television signals to the ILS.	HO
+4 Months	Submit all relevant files to the ILS for archiving.	HO
+6 months	Deadline for the submission of a final report, including the financial overviews.	HO
+6 months	Re-payment of the Performance Bond.	ILS